



## STRATHCONA-TWEEDSMUIR SCHOOL

**Position:** Elementary School Learning Strategist  
**Reports to:** Director of Student Services  
**Position Group:** Faculty  
**Teaching Accountability:** 1.0 FTE  
**Term:** Continuing (after successful probationary period)

### Job Posting

Strathcona-Tweedsmuir School (STS) is seeking a qualified Elementary School Learning Strategist. This is a 1.0 FTE continuing position subject to the successful completion of the probationary year.

The Elementary School has Kindergarten through to Grade 6. The Learning Strategist works collaboratively with teachers in all seven grades to support students' learning needs. Initiates, organizes and facilitates meetings between the parents and school which is ongoing. Expertise is important to ensure student learning needs are supported and recommendations are made if interventions are needed.

The successful candidate must have an Alberta teaching certificate or be eligible to obtain one. Ideally, they will have experience as a Learning Strategist in a K-6 school. It would also be preferable to have experience working with young learners in a literacy support role.

Though not necessarily prerequisites for this role, knowledge of, and/or training in, the International Baccalaureate Primary Years Programme and experience working in an independent school setting are considered assets. In order to support student learning in a technology-rich environment, candidates should have experience using technology in the classroom.

All faculty are expected to contribute to STS's co-curricular activities. Teachers new to STS participate in a dynamic and supportive mentorship program.

### Overall Expectations:

Provide expertise and support to students, teachers and parents in Kindergarten - Grade 6. Work with a strong team consisting of the Director of Student Services, Middle School Learning Strategist, Senior School Learning Strategist, Guidance Counselor, consulting psychologist, classroom teachers, and Elementary School Principal to provide support for student learning. Interpret and analyze psycho-educational assessments, administer/support benchmarks in literacy and numeracy. Document and communicate individualized learning plans for students.

RR 2 Okotoks, Alberta, Canada T1S 1A2 TEL: 403-938-4431 FAX: 403- 938-8343 WEBSITE: [www.sts.ab.ca](http://www.sts.ab.ca)



## Core Areas of Responsibility

- Provide individual student and group learning support during the regularly scheduled day;
- Co-teach with classroom teachers to promote learning and best practices for the implementation of universal strategies for students learning;
- Consult with teachers, parents and psychologist about students' learning needs, and facilitate regular communication;
- Maintain working files on students who require support;
- Develop a schedule for benchmarks and oversee the implementation of them;
- Chair weekly Student Progress Meetings;
- Organize and create agendas for student progress meetings with faculty and parents;
- Record and share action plans developed between the school and home to support student needs;
- Create, implement and monitor Academic Profiles in collaboration with students, teachers and parents, and ensure appropriate documentation is maintained in the students' cumulative records;
- Liaise with outside agencies, ie. speech pathologist, OT, Academy Schools;
- Collaborate with the Guidance Counsellor to facilitate and support social/emotional learning;
- Collaborate with team members to make recommendations for psychological assessments;
- Provide professional development for faculty on best practice strategies to support student learning;
- Ensure appropriate assistive technology is available for all students;
- Ensure all students are receiving necessary adaptations and accommodations throughout the school year in all classes, including Provincial Achievement Tests;
- Participate in department and school meetings;
- Support student transition into the Middle School;
- Ensure the transfer of information is up to date at the end of the school and shared with teachers.

## Experience, Skills, Technical and Behavioral Competencies

- Experience in special education at the Elementary School level;
- Knowledge of Alberta Education requirements for maintaining documentation for accommodations;
- Knowledge of IB/PYP requirements;
- Certified to administer Level B individualized assessments;
- Understanding of best practices for young learners in literacy and numeracy;
- Develop trusting relationships with students, parents and colleagues;
- Knowledge of current educational research on optimal learning;
  - Strong planner, organizer, and communicator;
  - Work collaboratively with multiple stakeholders;
  - Self-motivated and detail-oriented, adaptable to changing priorities and procedures;

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