

	School Policy:	COVID-19 Vaccination Policy for Third-Party Contractors
	Category:	Human Resources
	Last Modified:	October 13, 2021
	Approval Date:	October 15, 2021
	Review Date:	November, 2021
	Approved By:	Head of School
	Contact Person:	School Nurse

PURPOSE

Strathcona-Tweedsmuir School (STS) is committed to taking all necessary steps to maintain a safe and healthy work environment for all employees, students, and other community members including Third-Party Contractors while on the STS Campus.

Recognizing the critical public health emergency created by the COVID-19 pandemic, and the challenge posed by the pandemic to the safe operation of STS, the importance of an education in the lives of children, their parents, and communities, and that STS is a place where large numbers of students and employees congregate and disperse from, STS supports and encourages, for the protection of its members, employees, students, and the general public, reasonable policies that may be mandated by the Province of Alberta.

STS has adopted this Policy in keeping with our Mission, Vision, and Values and with the health and safety of all individuals as our top priority, to reduce the transmission, serious illness, and possible death resulting from COVID-19 within our facilities and on our campus.

This Policy is part of STS’s extensive health and safety protocols designed to protect all members of our community including the significant percentage of our student population that is ineligible, at the time of this Policy’s implementation, to be vaccinated.

This Policy is intended to be temporary in nature and will be rescinded when appropriate. This Policy will be reviewed monthly to ensure information and directives are accurate and applicable.

DEFINITIONS

“**Approved Vaccine**” means a COVID-19 vaccine or combination of vaccines approved by Health Canada or the World Health Organization.

“**Fully Vaccinated**” means, currently, that at least 14 days have passed since completing the full series of an Approved Vaccine or combination of Approved Vaccines. This definition may change as the vaccinations and guidance from local public health authorities continue to evolve.

“**COVID-19 Test**” means a Health Canada approved rapid antigen, rapid PCR, or lab-based PCR test.

“**Third-Party Contractor**” means companies entering into a contract with STS to provide services to STS, its students, and/or employees.

REQUIREMENT

Effective December 1, 2021, all Third-Party Contractors will:

- Provide proof that they are Fully Vaccinated with an Approved COVID-19 Vaccine and photo ID;
- Provide proof of a negative antigen-based or polymerase chain reaction COVID-19 test result taken within the preceding 72 hours.

PROOF OF VACCINATION

If the Third-Party Contractor is working in the School, and in order to prove that they are Fully Vaccinated, Third-Party Contractors will show their valid vaccine dose administration receipt, certificate, record, or proof of a negative test, along with photo identification to the Receptionist. Once presented, the Third-Party Contractor will be asked to complete a COVID Screening Questionnaire before proceeding further into the school.

Third-Party Contractors who answer yes to any of the COVID Screening questions will be denied access to the School. Further information can be obtained on the [AHS](#) website.

ADDITIONAL HEALTH AND SAFETY MEASURES

Third-Party Contractors must continue to observe all other COVID-19 protocols and/or policies, as well as all other health and safety policies and procedures regardless of vaccination status (e.g. screening questionnaires, proper wearing/use of mask or face covering and PPE, maintenance of appropriate physical distancing, proper hand hygiene, and self-isolation if and when necessary).

STS will continue to closely monitor its COVID-19 risk mitigation strategy and the evolving public health situation and reserves all rights to implement additional or other COVID-19 related health and safety measures, and/or amend this Policy as appropriate.

GENERAL INFORMATION

The making of a false or misleading statement including, but not limited to, a false attestation or screening questionnaire or the submission of false or misleading information or documentation for any purpose under this Policy shall constitute a violation of this Policy which may result in the Third-Party Contractor being asked to leave the STS campus.

PRIVACY

All personal information collected by STS pursuant to this Policy will be held in strict confidence and will be used only for the specific purposes described in this Policy.

SOURCES

- <https://www.alberta.ca/covid19-vaccine.aspx>
- <https://www.qp.alberta.ca/documents/Acts/A25P5.pdf>
- <https://www.alberta.ca/assets/documents/covid-19-relaunch-guidance-industry-initiated-covid-19-testing.pdf>